

## CLAXTON & SAND HUTTON PARISH COUNCIL

### MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL, SAND HUTTON ON MONDAY 20 JANUARY 2025 AT 7.30 P.M.

#### MEMBERS PRESENT:

Mr Martin Burge, Mr Nigel Davies, Mr Micheal Rickleton, Mr Jon Rooke, Mr Colin Russell

#### IN ATTENDANCE:

Fiona Hill – Parish Clerk

#### MEMBERS OF PUBLIC PRESENT:

0

#### 24/123 a) To receive apologies for absence given in advance of the meeting:

NYC Cllr Caroline Goodrick

b) To consider the approval of reasons given for absence: N/A

24/124 To record declarations of interest in items on the agenda - None

24/125 To discuss the casual vacancies – NTR, currently one

24/126 To confirm the minutes of the meeting held on Monday 18 November 2024:

Resolved / Approved (Unanimous)

24/127 To discuss matters arising from/since previous minutes:

- Recruitment/Handover - The Parish Clerk had provided the Chairman with YLCA guidance on recruitment. The current Parish Clerks employment would end 31 March 2025. The Chairman would post about the vacancy on Facebook. If required, she would assist with Year End procedures and attend the May 2025 meetings.

24/128 To receive any matters raised by members of public: None

24/129 To report and make relevant recommendations on new planning applications:

- ZE24/09926/HOUSE - Erection of single storey conservatory to side elevation @ Three Hollies, Sand Hutton - Resolved / No Objections (Unanimous)

24/130 To report any new correspondence received by the council:

North Yorkshire Council – Urban Highway Grass Cutting  
Resolved / The Parish Council were happy for NYC to continue cutting this grass (Unanimous)

24/131 To receive matters raised by members: NTR

24/132 Yorkshire Local Councils Association: NTR

24/133 To discuss matters raised by Parish Clerk/Responsible Financial Officer:

- Bookkeeping records for year ending 31 March 2025 to date –  
A bank reconciliation totalling £15957.62, along with a receipts and payment report was circulated around Councillors.
- Financial Management - NTR
- Payments:

Parish Clerk	Salary/PAYE/Expenses/Home Work Allowance	£
Henley's Nurseries	Tree for Claxton Green	£
Defib Warehouse	Battery	£346.80

24/134 To discuss/confirm the dates of the future meetings as:

Monday 17<sup>th</sup> March 2025, Monday 19<sup>th</sup> May 2025

Meeting Finished 8.30 p.m.