

## CLAXTON & SAND HUTTON PARISH COUNCIL

### To all members of the Council

You are hereby summoned to attend the Parish Council Meeting of Claxton & Sand Hutton Parish Council to be held in Sand Hutton Village Hall on Monday 18 November 2024 at 7.30p.m. for the purpose of transacting the following business.

*F.A. Hill* Clerk to the Council

### AGENDA

1. a) To receive apologies for absence given in advance of the meeting  
b) To consider the approval of reasons given for absence
2. To record declarations of interest in items on the agenda
3. To discuss the casual vacancies
4. a) To confirm the minutes of the meetings held on Monday 16 September 2024
5. To discuss matters arising from previous minutes:
  - Phone Box in Sand Hutton – Repainting
  - Internet Banking - application
6. **TO RECEIVE ANY MATTERS RAISED BY MEMBERS OF PUBLIC**
7. To report and make relevant recommendations on new planning applications:
  - ZE24/05299/HOUSE - Erection of single storey side extension @ The Oaks Kirk Balk Lane
  - ZE24/06668/CAT - Retrenchment pruning of 1no. Oak tree (No.1485) with 20% reduction, lift canopy of 1no. Oak tree (No. 1480) to 4 metres, fell 1no. Ash tree & fell 1no. Silver birch @ Sand Hutton And Claxton Village Hall
8. To report any new correspondence received by the council:
9. To receive matters raised by members:
10. Yorkshire Local Councils Association
  - Local Government Services Pay Agreement 2024/2025
  - Recruitment/Handover
11. To discuss matters raised with/by Parish Clerk/Responsible Financial Officer:
  - Bookkeeping records for year ending 31Mar24 to date
  - Financial Management
    - Precept/Budget 2025-2026
  - Payment Approval
    - Parish Clerk Salary/PAYE/Expenses
    - J & J Rycroft Grass Cutting £1197.60
12. To discuss/confirm the dates of the future meetings as:  
Monday 20<sup>th</sup> January 2025      Monday 17<sup>th</sup> March 2025      Monday 19<sup>th</sup> May 2025