

CLAXTON & SAND HUTTON PARISH COUNCIL

To all members of the Council

You are hereby summoned to attend the Parish Council Meeting of Claxton & Sand Hutton Parish Council to be held in Sand Hutton Village Hall on Monday 20 January 2025 at 7.30p.m. for the purpose of transacting the following business.

F.A. Hill Clerk to the Council

AGENDA

1. a) To receive apologies for absence given in advance of the meeting
b) To consider the approval of reasons given for absence
2. To record declarations of interest in items on the agenda
3. To discuss the casual vacancy
4. a) To confirm the minutes of the meetings held on Monday 18 November 2024
5. To discuss matters arising from previous minutes:
- Recruitment/Handover
6. **TO RECEIVE ANY MATTERS RAISED BY MEMBERS OF PUBLIC**
7. To report and make relevant recommendations on new planning applications:
- ZE24/09926/HOUSE - Erection of single storey conservatory to side elevation @ Three Hollies, Hall Drive, Sand Hutton
8. To report any new correspondence received by the council:
North Yorkshire Council - Urban Highway Grass Cutting
9. To receive matters raised by members:
10. Yorkshire Local Councils Association
11. To discuss matters raised with/by Parish Clerk/Responsible Financial Officer:
- Bookkeeping records for year ending 31Mar24 to date
- Financial Management
- Payment Approval
 - Parish Clerk Salary/PAYE/Expenses/Home Work Allowance
 - Henley's Nurseries Tree for Claxton Green
 - Defib Warehouse Battery
12. To discuss/confirm the dates of the future meetings as:
Monday 17th March 2025 Monday 19th May 2025